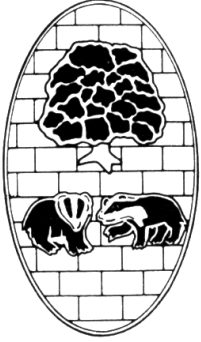


Pride in Binfield



Binfield Parish Council

Parish Office, Benetfeld Road
Binfield, Berkshire, RG42 4EW

Telephone No: 01344 454602

Fax: 05603 153803

email: binfieldparish.council@btinternet.com
www.binfieldparishcouncil.org.uk

Office Hours:
9.00am – 12.00noon
(Monday - Friday)

Clerk: Ally Wickham
Deputy Clerk: Amanda Sculley
Admin: Kirsty Sizeland & Janet Steel

7 February 2018

Dear Councillor

You are hereby summoned to attend a meeting of BINFIELD PARISH COUNCIL to be held on **Tuesday 13 February** at Binfield Library, Benetfeld Road, Binfield at **8.00 pm**.

Public and press are most welcome to attend.

Yours sincerely

Ally Wickham
Clerk

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
- 3 **PUBLIC PARTICIPATION**
There are 15 minutes set aside for the public to ask questions
- 4 **MINUTES OF PARISH COUNCIL MEETINGS** – to Approve and Adopt the Minutes of the Parish Council meeting held on 9 January 2018 (*copy attached*).
- 5 **MATTERS ARISING** – to consider matters arising from the Council meetings held on 9 January 2018
- 6 **COMMITTEE MINUTES**
to Approve & Adopt the following Minutes, including recommendations (*if applicable*)
 - 6.1 Planning and Transportation Committee meeting held on 16 January 2018 (*copy attached*)
 - 6.2 Amenity Committee meeting held on 6 February 2018 (*copy to follow*)
- 7 **MATTERS ARISING FROM COMMITTEE MINUTES**
 - 7.1 Planning and Transportation Committee meeting held on 16 January 2018
 - 7.2 Amenity Committee meeting held on 6 February 2018
- 8 **CORRESPONDENCE** – to consider correspondence received (*report to be tabled at meeting*)
- 9 **CHAIRMAN'S ITEMS**

9.1 Annual Parish Meeting – to consider an update from the working party with a draft of content to be presented at the APM on 15 March 2018 (*report attached*)

10 **OFFICER’S ITEMS**

10.1 GDPR Update – a brief update on the progress with the required audit and policy review ahead of incoming legislation in May 2018 (*report attached*)

10.2 IT Strategy – to consider a report into recent and forthcoming IT changes to support flexible working and a number of different work processes including a recommendation to allocate a budget of £3,584.02 from precept underspend (*report attached*)

10.3 Insurance Review – to consider a report by the Deputy Clerk/RFO reviewing the insurance provision for the Parish Council and an update on the current outstanding claim (I.Pascoe 2014)

11 **COMMUNITY FACILITIES**

11.1 Parish Office Working Group – to receive reports from the latest meetings (23 January and 6 February) of the POWG (*reports attached*)

11.2 Community Space Operating Model - to receive an update on Expressions of Interest received by the deadline of 26 January and a recommendation for progressing the award of contract (*report attached*)

11.3 Communication plan to resident, parents etc - to receive a report giving the detailed communication plan for local residents, parents & carers connected with the primary school and other park users. (*report attached*)

12 **PROACTIVE PLANNING (PP)**

12.1 Bracknell Forest Council Draft Local Plan – to receive an update regarding the open consultation on the current open consultation which opens 8 Feb to 26 March (*report attached*)

12.2 BFC Consultation Thames Basin Heath Special Protection Area (SPA) supplementary planning document (SPD) – to review and approve a draft comment circulated by Cllr Steve Collett (*report attached*)

13 **BRACKNELL FOREST COUNCIL** – to receive an Update Report from attending Borough Councillors.

14 **ACCOUNTS 2017/18**

14.1 to approve payments (*copy of approval list to be tabled at meeting*)

14.2 to Note accounts to date and projected spend for the year and to consider any variances (*to be tabled at meeting*)

14.3 to Note any update to CIL income or spending (*to be tabled at meeting*)

15 **FUTURE AGENDA ITEMS** - to be handed to the Clerk in writing before commencement of meeting